



Deliverable title	D7.3 VEGGIE-MED-CHEESES intranet
Deliverable Lead:	Università Politecnica delle Marche
Related Work Package:	WP7 Multi-actor internal and external communication and technology transfer
Related Task:	T7.2 Installation of a website and production of dissemination materials
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Dissemination level	Public
Due Submission Date:	30.06.2019
Actual submission:	30.06.2019
Start date of project	01.05.2019
Duration	36 months (after project end extension: 48 months)
Abstract	The Project website has an open site and a restricted site. The restricted site has state-of-art technology with password-regulated access for Project Partners to have access to internal and confidential material with a special section for the stakeholder platform. The restricted site contains: I. Updated Projects documents including all meeting agendas, material and reports at overall Project level and by WPs; II: Project reports; III. Facility to share Project data to facilitate exchange between Partners; IV. Share point to enable information exchange and discussion between Partners; V. Share point to allow discussion between Partners and the stakeholder platform. The information are transferred from the restricted to the open site in format targeted at the stakeholder groups after agreement between Project partners and with advice from the stakeholder platform.

Versioning and Contribution History

Version	Date	Modified by	Modification reason
v1.0	10/06/2019	Lucia Aquilanti	First version
V2.0	30/06/2019	Lucia Aquilanti	Comments after peer review process

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1. VEGGIE-MED-CHEESES intranet

A visual link (indicated by the arrow) in the footer of the home page of the VEGGIE-MED-CHEESES website (Fig. 1) allows access – exclusively with credentials (Fig. 2) - to the VEGGIE-MED-CHEESES intranet; the latter has been implemented by exploiting TRELLO, a free visual tool for organizing and managing projects, in a collaborative approach. More details on trello are given at <https://trello.com>.



Fig.1 Footer of VEGGIE-MED-CHEESES public site with visual link to VEGGIE-MED-CHEESES private platform based on TRELLO.

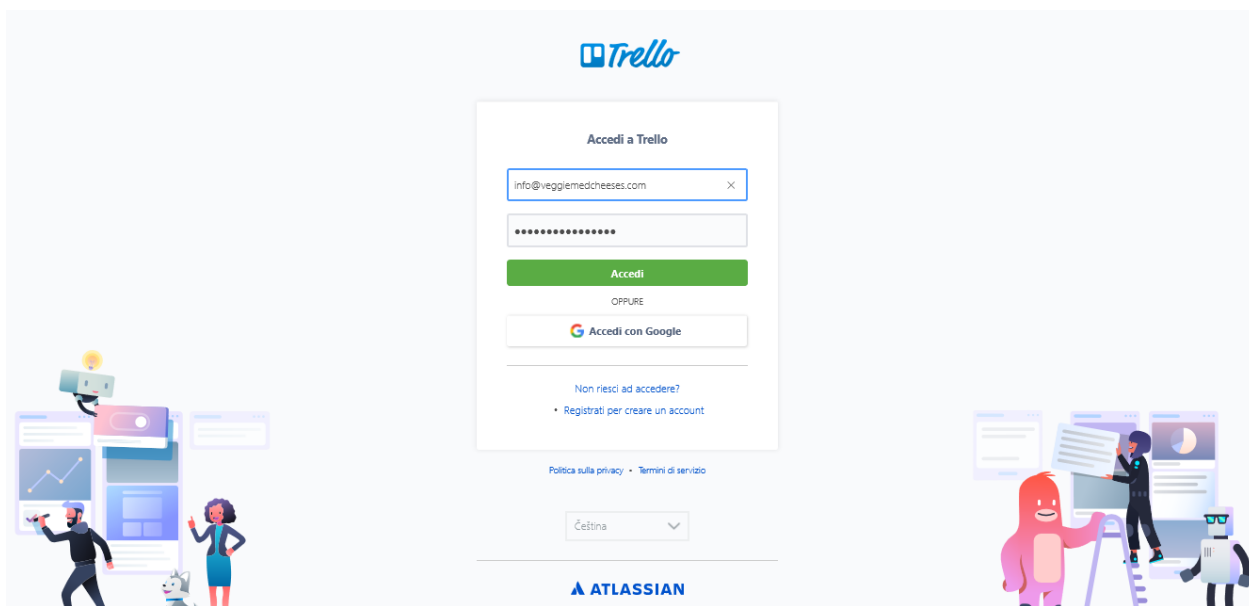


Fig. 2 Login screen to access VEGGIE-MED-CHEESES TRELLO intranet with credentials.

Three elements are crucial in the TRELLO-based intranet of the VEGGIE-MED-CHEESES project (Fig. 3):

- **one BOARD (SAY CHEESE)**, which represents the WORK PLAN;
- **8 LISTS** corresponding to the 7 Work packages and a data repository;
- **several CARDS**, representing the basic unit of the board, and hence the single tasks.

Project partners (Principal investigators and team members) can access the VEGGIE-MED-CHEESES intranet also accessing the following link: <https://trello.com/veggiedmedcheeses/boards>.

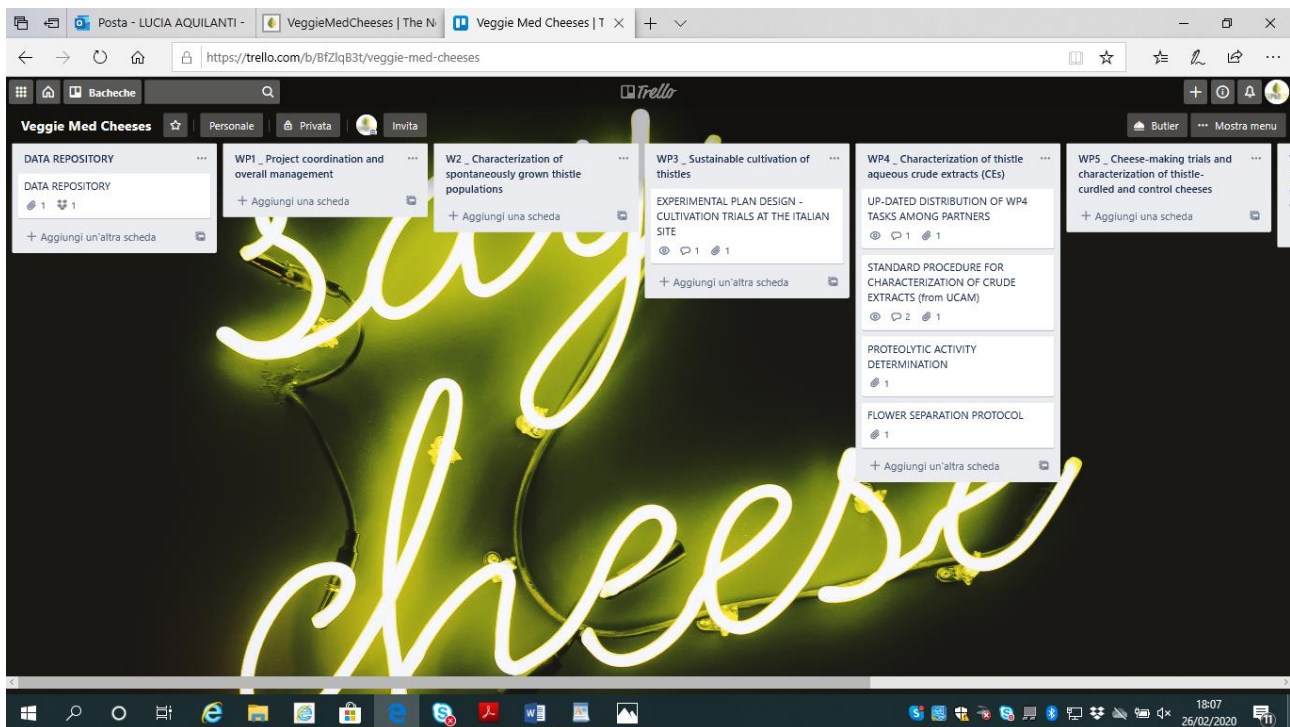


Fig. 3 VEGGIE-MED-CHEESES TRELLO board with lists and cards.